

2. Students who register and pay fees at this time will be assessed a non-refundable Late Registration Fee.

D. Registration as an Auditor

- 1. A graduate student registered for a course may change registration from credit to audit or audit back to credit with the permission of the instructor, the department head, the Academic Dean of the course, and Dean of the Graduate School for each course to be audited. Forms for this change are available in the Graduate School office. The deadline for changing registration from credit to audit or audit back to credit is the same as the last day to drop a course with a grade of W.
- 2. An auditor is expected to attend all classes and participate in all course activities except the final examination. An auditor who does not attend all classes and participate in all course activities will be dropped from that class and will be assigned a grade of W.

- An auditor or a regular student auditing a course is not permitted to take an advanced placement examination or credit examination on work audited.
- 4. An audited course may be repeated for credit.

E. Cancellation and Registration

- A student who registers in the University and who must cancel registration after late schedule adjustment ends must inform the Graduate School Office of this intention.
- A student's registration may be cancelled if payment has not been received or if arrangements have not been made to pay fees and fines incurred at the University.
- A student who resigns voluntarily from the University after classes have begun must initiate resignation procedures in the Graduate School office.

F. Registration in University College

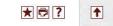
All regulations which apply for regular registration in Graduate School shall apply for registration in University College classes.

G. Sequential Scheduling of Courses

- If a student's major department recommends that courses be taken in a particular order, the student is advised to follow the recommended sequence as closely as possible.
- Should a student do unacceptable work in a course necessary for successful completion of a degree, the student is advised to repeat that course the next time it is offered, or as soon as possible.

H. Change of Schedule

- 1. A student who wishes to change a schedule of registered classes must apply for permission to the Dean of the Graduate School and to the advisor.
- The last date on which a student may make a schedule adjustment is the fifth day of a regular semester and the third day of a summer session.
- 3. The deadlines for dropping a course or for resigning are available in the calendar of events on the University's website. After these dates a student may not drop a course or resign from the University. In extraordinary cases a student may appeal to the Dean of the Graduate School. Extraordinary cases might include, but are not limited to, prolonged medical problems, serious accidents, or death in the immediate family. It is the student's responsibility to provide documented evidence of the reasons for the request. Extraordinary cases shall not include dissatisfaction with an anticipated grade or the decision to change a major.



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